

Embellished Properties



SUBMIT YOUR APPLICATION:

Applications can also be *mailed* to: P.O. Box 7310
Newark, DE 19713

PLEASE NOTE:

- If you have ever been evicted before your application may be denied.
- If you fail to fill out your application completely, your application may be denied.
- A \$40.00 credit check fee per adult will be required to complete the process. This Fee is non-refundable

Application Process

You must submit a rental application and pay \$40.00 for single applicant and \$15.00 for any additional applicant. The application fee is non-refundable. The application fee must be paid by money order, or certified check. **We cannot accept cash.**

An application must be filled out for each individual 18 years of age or older that will be occupying the apartment.

The information you provided on your application will be processed and reviewed to determine if you meet the rental criteria. If you meet the rental criteria, your application will be approved, you will be notified and your security deposit will be processed. Income qualifications vary from property to property.

PLEASE PROVIDE THE FOLLOWING:

1. Completed application.
2. Copies of Social Security Cards for entire family (if applicable).
3. Copy of Driver's License or Non-Drivers License.
4. Current verification of Income, (last 3 most Pay Check Stubs, or a New hire Letter on Letterhead or current award letter from Social Security Administration Office, or State and Federal Income Tax returns etc.).
5. Signature of all persons over age eighteen (18) on all documents.

After Approval a \$350.00 holding fee is required. The holding fee is non-refundable and is applied to the security deposit.

We are an equal opportunity housing provider. We fully comply with The Civil Rights Act of 1968, Title VIII as amended by the Federal Fair Housing Amendments Act of 1988 and all applicable state and local fair housing laws.

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RENTAL APPLICATION

Embellished Properties rents to applicants in the order that their applications are submitted and approved.

(one application for each lease holder or occupant over the age of 18 years of age)

Please fill out the application completely and accurately. Falsification of information is grounds for denial. All approved applicants are required to provide a valid driver's license or state identification card. Please complete your current and prior landlord information and two-year employment history, including names and telephone numbers. Social security number disclosure is voluntary and your application will not be denied on the basis that it is not provided. If your application is otherwise not complete, one telephone call will be placed to the applicant to obtain the information in order to further the process. If this call does not provide the needed information, rejection may be based on an incomplete application.

Please list all sources of income. Applicants must demonstrate an ability to pay the monthly rent. Employment references may be checked to verify income. If an applicant receives an income subsidy, the applicant must provide verification when turning in the completed application. If an applicant has a payee or other contact person at a specific agency, please provide their name and telephone number. If an applicant does not demonstrate the ability to pay the monthly rent, a co-signer may be required to guarantee the financial obligations of the lease. A credit check may be conducted on your application. Poor credit does not always result in application disapproval, however it may be a factor used in processing an application, and may be grounds for disapproval. A rental history check may be conducted on your application. Applicants are required to have at least two years of satisfactory housing history. Satisfactory housing history does not include time residing in student housing, or residing with parents or relatives. Applicants with less than two years of housing history may be required to obtain a co-signer to guarantee the financial obligations of the lease.

Date: _____ Property _____ Desired Move-In _____

Last Name _____ First Name _____ MI _____

SSN _____ - _____ - _____ DOB _____ - _____ - _____

Driver License # _____ State _____

Phone # () _____ Cell # () _____

Present Address _____

City _____ Zip _____ Length at address _____

Reason for Moving _____ Monthly Rent _____

Current Landlord _____ Phone # () _____

Previous Landlord _____ Phone # () _____

Name of Occupants:

Name: _____ Date of Birth: ____/____/____ Relationship: _____

Name: _____ Date of Birth: ____/____/____ Relationship: _____

Name: _____ Date of Birth: ____/____/____ Relationship: _____

Name: _____ Date of Birth: ____/____/____ Relationship: _____

Name: _____ Date of Birth: ____/____/____ Relationship: _____

Name: _____ Date of Birth: ____/____/____ Relationship: _____

Name: _____ Date of Birth: ____/____/____ Relationship: _____

Employer: _____

Employer Address: _____

Supervisor: _____ Phone # () _____

Start Date _____ Salary _____ (circle one) Hourly Weekly Bi-Wkly Monthly Yearly

How Long on Present Job? _____ Years _____ Months

Person to Notify in Case of Emergency _____

Relationship: _____ Phone: () _____

Do you have any pets? ____ Yes ____ NO If yes, how many _____ Type _____ Weight _____

Breed _____ Age _____

Have you ever been evicted from a place of rental? _____ Yes _____ No

Do you owe any unpaid rent? _____ Yes _____ No

Refused to pay rent when due? _____ Yes _____ No

Have you ever violated a lease, rental agreement or regulations at a former place of rent? _____ Yes _____ No

Have you ever been charged with misuse or abuse to any rental property? _____ Yes _____ No

Filed for bankruptcy within the last 3 years? _____ Yes _____ No

Are you currently facing prosecution for any felony? _____ Yes _____ No

Have you ever been convicted of a felony? _____ Yes _____ No

Are you currently facing prosecution for any sex offense? _____ Yes _____ No

If yes, please explain providing location, date and nature of each offense: _____

Have you ever been convicted of criminal sexual conduct such that you are required to register/notify local law enforcement agency of your address? ___ Yes ___ No

If yes, please explain providing location, date and nature of each offense:_____

Bank/Financial Accounts

Account Number_____ Bank/Institution_____

Branch_____

Savings account:

Account Number_____ Bank/Institution_____

Branch_____

Checking account:

Account Number_____ Bank/Institution_____

Branch_____

Credit Accounts & Loans (Auto loan, Visa, etc.)

Credit card

Account # _____ Name of Creditor _____ Amount Owed _____

Monthly Payment \$ _____

Credit card:

Account # _____ Name of Creditor _____ Amount Owed _____

Monthly Payment \$ _____

Loan (specify type):

Account # _____ Name of Creditor _____ Amount Owed _____

Monthly Payment \$ _____

Account # _____ Name of Creditor _____ Amount Owed _____

Monthly Payment \$ _____

VEHICLES:

Vehicle 1

Year_____ Make_____ Model_____ Color_____

License No._____ State of Issue_____

Vehicle 2

Year_____ Make_____ Model_____ Color_____

License No._____ State of Issue_____

